

## **St Thomas of Canterbury Catholic Primary School**

### **Job Description**

#### **Class Teacher**

##### **General Duties:**

You are required to carry out duties of a teacher, as set out in part XII of the conditions of employment for teachers in the School Teachers Pay and Conditions Document. The post requires you to teach pupils and carry out the professional duties of a teacher under the reasonable direction of the Headteacher of the school. These include the following general responsibilities.

- Work as a class teacher providing an effective, relevant, meaningful and balanced curriculum for all pupils.
- Establish and maintain good relationships with colleagues, working as part of a team in all aspects of school development, to ensure effective transition between classes and, where appropriate, key stages.
- Plan, prepare and assess pupils' work and record pupils' development, progress and attainments, keeping records of children's progress in line with school policy.
- Match work undertaken to the needs of all pupils in your class.
- Provide a stimulating and effective learning environment.
- Work in partnership with parents/carers in providing a quality educational experience for all children.
- Participate in and contribute to whole school curriculum developments through staff meetings and Continued Professional Development.
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Local Authority and the school's safeguarding policy.
- To implement equal opportunities in all aspects of school life.
- Provide direction/supervision for other adults providing support for children in your class.
- Attend celebration assemblies, register the attendance of pupils and supervise pupils.